



BLP GLOBAL
SHOW
LOGISTICS INC.

IMPORTANT SHIPPING AND CUSTOMS INFORMATION

When shipping your booth materials to the Show you have two options:

1. Use BLP Global Show Logistics. You may ship to the Advance Receiving Warehouse (recommended), or direct to Show site with the official shipping and customs contractor – BLP Global Show Logistics. For more information on the benefits of using BLP, please refer to the following Shipping & Customs Information.

2. Use your own freight carrier. If you are not utilizing the services of BLP you may ship directly to Show site. Shipments to Show site will only be accepted during your designated time slot. Please refer to the **Inbound Freight Target Schedule** found in **Exhibitor Move-In & Move-Out** for the time your carrier has been assigned for unloading. All shipments direct to Show site must be consigned and labeled as follows:

Williston Basin Petroleum Conference 2019

Booth Number

Delta Hotels by Marriott Regina

1919 Saskatchewan Drive

Regina, SK, Canada

SHIPPING & CUSTOMS

BLP Global Show Logistics Inc is the official freight forwarder, customs logistics provider and advance receiving warehouse contractor for **Williston Basin Petroleum Conference 2019**

BLP will make all the necessary arrangements for transportation to Regina, customs clearance, delivery to Show site and any subsequent onward shipments from the close of the Show to your final destination. All exhibitors, stand builders and suppliers for this event expecting shipments to arrive at the Show should carefully note the following instructions and information.

SHIPPING INSTRUCTIONS

BLP Global Show Logistics Inc is the official Show carrier and offers forwarding services for exhibitors participating at **Williston Basin Petroleum Conference 2019**

BLP or one of their agents can arrange to pick up from your door, deliver to Event site and return to your door. For a quotation, please see the Shipping & Customs Order Forms found under **Equipment and Services Order Forms**.

For those exhibitors who utilize BLP on direct inbound moves to the Event, BLP will provide up to 30 days free storage prior to move-in and guarantee no waiting time at show site for move in.



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ADVANCE RECEIVING WAREHOUSE (Chargeable)

If you are utilizing a carrier other than BLP Global Show Logistics Inc, advance shipments to BLP Global Show Logistics Inc's warehouse will be accepted and stored up to 30 days prior to the show move-in and delivered to the show site.

The following rates will apply:

\$45.00 / CWT – Minimum \$120.00 storage rate

Those exhibitors using BLP Global Show Logistics as a carrier will receive free storage and will only be charged the transfer fee of \$22.00 / CWT – Minimum \$70.00

Rates are subject to 5% GST. Cube rule of 10 lbs per cubic foot or carrier's bill of lading weight to apply, whichever is greater. Crates, cartons, fiber cases and pallets only. Unpacked freight will not be accepted.

If you wish to utilize this service, please complete the BLP Global Show Logistics order form found in your exhibitor service kit and either fax or email it to our office at (902) 703-0112 or abennett@blplogistics.ca or miling@blplogistics.ca

Make out the bill of lading and consign as follows:

Name of Exhibiting Company
C/O WBPC 2019 - Booth Number
C/O BLP Global Show Logistics.
C/O Acropolis Warehousing Inc
555 Henderson Drive
Regina, SK S4N 5X1

GOODS ARRIVING AT THE WAREHOUSE WITHOUT THE ORDER FORM BEING COMPLETED AND SUBMITTED MAY BE REFUSED OR CHARGED A 20 % SURCHARGE

SHIPPING DIRECT TO SHOW SITE

Direct delivery shipments to the show site will be accepted on the designated move in days only. Freight that arrives at The Delta Hotel before the designated move in dates will be refused and sent back.

Make out your bill of lading and consign as follows:

Name of Exhibiting Company
WBPC 2019
Booth Number
Delta Hotels by Marriot Regina
1919 Saskatchewan Dive
Regina, SK Canada

All inbound shipments must be prepaid, labeled and accompanied with a bill of lading.

If shipping from outside of Canada, please notify BLP Global Show Logistics Inc (902) 676-2421



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MARKING

All shipments direct to show site must be consigned and labeled as follows:

Name of Exhibiting Company
WBPC 2019
Booth Number _____
Delta Hotels by Marriot Regina
1919 Saskatchewan Drive
Regina, Saskatchewan, Canada

For International or trans-border shipments notify on arrival: BLP Global Show Logistics Inc. – Tele (902) 676-2421. Fax (902) 703-0112

All inbound shipments consigned to Williston Basin Petroleum Conference 2019 must move with complete third party billing instructions or as a prepaid shipment, as neither the material handlers nor the exhibit facility will accept collect shipments.

To receive a quotation, please complete the BLP cost estimate sheet and either fax or email it to BLP Global Show Logistics Inc. at (902) 703-0112 or abennett@blplogistics.ca miling@blplogistics.ca. You may also use our webpage www.blplogistics.ca to submit your quote request.



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TRANS-BORDER & INTERNATIONAL SHIPMENTS

BLP Global Show Logistics Inc and its network of worldwide offices and agents can arrange for the shipment of your materials from any point worldwide to Calgary and return for this show.

For Exhibitors outside of North America, please contact our office and we will put you in touch with our chosen agent in your country.

CUSTOMS CLEARANCE

BLP Global Show Logistics Inc. is the official Customs logistics provider for WBPC 2019. For Exhibit materials being shipped from outside of Canada, we will assist you with the customs clearance of all shipments and coordinating delivery to show site.

BLP Global Show Logistics Inc. will be on site from the first day of move in to the last day of move out and are available for consultation and assistance.

BLP Global Show Logistics Inc. will contact all exhibitors who imported goods through their services during the show regarding the disposal of the imported goods at the end of the show.

DOCUMENTATION

Please find the following documents in the Shipping & Customs Order Forms under **Equipment & Services Order Forms**.

- 1) Blank Customs Invoice
- 2) North American Free Trade Agreement Certificate (NAFTA)
- 3) BLP Order Form
- 4) Cost Estimate Sheet

We require that you complete the Customs Invoice, NAFTA Certificate (U.S. & Mexican exhibitors only) and the BLP order form. Please fax or email copies of these documents along with your waybill to our office prior to shipment at (902) 703-0112 or abennett@blplogistics.ca or miling@blplogistics.ca

Give-away articles and advertising materials are subject to full duties and taxes upon importation into Canada as they are not allowed to enter under the provisions of the temporary importation regulations.

Special note to U.S. & Mexican Exhibitors

North American Free Trade Agreement Certificates (NAFTA) should be completed to cover all giveaway or re-sale items manufactured in either the United States or Mexico. This will allow for duty free entry on most of these items. This does not exempt the goods from payment of the 5% G.S.T.



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DEADLINE DATES

- 1) Domestic pick up dates within Canada
 - Toronto May 21, 2019
 - Vancouver May 21, 2019
- 2) Advance Warehouse
 - First Receiving date April 24, 2019
 - Last Receiving date May 24, 2019 (NOON)

In order to facilitate Customs clearance, we ask that you schedule your goods to arrive in Calgary no later than the following dates:

Truck Freight to cross the Border no later than:	May 22, 2019
Airfreight arrival Regina Airport:	May 22, 2019
Ocean freight to CFS Regina:	May 17, 2019

OUTBOUND SHIPPING AT CLOSE OF SHOW

BLP Global Show Logistics Inc. will prepare all required documentation for the export of your goods from Canada. BLP must be notified if you require U.S. Customs clearance by a specific broker. Any goods that remain in Canada that were entered under the temporary importation regulations will be entered on a consumption entry and the exhibitor is responsible for all duties and taxes assessed by Canada Customs.

Under no circumstances are any goods that were entered into Canada under the provisions of the temporary importation regulations to be removed from the exhibition site without the permission of our company. Any and all goods removed without permission will be subject to full duties and taxes.

Special note to U.S. Exhibitors

The FCC and FDA regulates the importation or re-importation of items which emit radio frequencies (televisions, radios, computers, communications equipment). An FCC & FDA form must be completed in order for these items to be re-imported into the United States. Our representatives will determine whether you require these forms prior to the exportation of your goods from show site and will assist you in the completion of same.

Any items made of textiles will require a Textile Declaration to allow the goods to be re-imported into the United States. Our representatives will determine whether you require this form and will assist you in the completion of same.

BLP Global Show Logistics Inc. will provide the exhibitors utilizing us with outbound shipping labels. It is the exhibitor's responsibility to ensure that the goods are packed properly and labeled. Goods not packed properly will be subject to additional charges. Previous shipping labels must be removed. BLP Global Show Logistics accepts no responsibility for misdirected shipments due to old shipping labels.

Exhibitors using BLP Global Show Logistics Inc. for the return shipment of their materials must pack and label all goods. Please leave the goods in your booth space and our staff will ensure that they are removed from show site by the appropriate carrier.

Exhibitors using BLP Global Show Logistics Inc for outbound freight shipments are guaranteed no waiting time charges at show site. This does not include if you are using us for customs only and your own carrier.



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**SCHEDULE OF BROKERAGE FEES
FOR : WBPC 2019**

VALUE OF SHIPMENT CANADIAN DOLLARS		TEMPORARY IMPORT
Minimum TO	1,500.00	225.00
1,501.00	2,000.00	235.00
2,001.00	3,000.00	245.00
3,001.00	4,000.00	255.00
4,001.00	5,000.00	265.00
5,001.00	6,000.00	275.00
6,001.00	7,000.00	285.00
7,001.00	8,000.00	295.00
8,001.00	25,000.00	300.00
Thereafter per additional 1,000.00 or portion thereof		12.00

Maximum Billing Amount \$500.00

CONSUMPTION ENTRY FOR GIVE AWAY MATERIALS \$250.00

Disbursement fee of 6% on any duty or GST paid on your behalf

The brokerage fees for Temporary Import includes the bond fee for the use of BLP Global Show Logistics Inc.'s bond to cover Security deposit with Canada Customs

Afterhours fees for border clearance \$150.00 per entry for trucks crossing after 4:00 pm weekdays and all day Saturday and Sunday.

ATA CARNET CLEARANCE FEE - \$250.00 FLAT FEE

**CHARGES FROM ARRIVAL REGINA PORT TO DELIVERED WAREHOUSE:
INCLUDING: TERMINAL FEES, NAV CAN FEES, CARTAGE TO WAREHOUSE,
(applicable to air & ocean freight shipments only)**

AIRFREIGHT: \$1.50/ Kilo - Minimum \$450.00
OCEANFREIGHT - LCL - \$225.00/ CBM - Minimum \$450.00
 - 20 FT Container - \$900.00
 - 40 FT Container - \$1150.00

All above charges are in Canadian Dollars.



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EXPORTS

CHARGES FROM PICKED UP SHOW SITE TO DELIVERED OUTBOUND CARRIER
INCLUDING: PICK UP FROM SHOW SITE, DELIVERY TO OUR TERMINAL,
CANCELLATION OF CANADIAN CUSTOMS BONDS, DELIVERY TO CARRIER
(applicable to air & ocean freight shipments only)

AIRFREIGHT	\$1.30 / Kilo – Minimum \$390.00
OCEANFREIGHT	\$130.00 / CBM – Minimum \$225.00
20' Containers	- \$800.00
40' Containers	- \$950.00

All above charges are in Canadian Dollars